

REPUBLIQUE DU CAMEROUN
Paix-Travail-Patrie

MINISTERE DE LA DECENTRALIZATION
ET DU DEVELOPPEMENT LOCAL

REGIONALE DU NORD OUEST

DEPARTEMENT DE NGOKETUNJIA

COMMUNE DE NDOP

SERVICE DE PASSATION DES MARCHES
PUBLIC



REPUBLIC OF CAMEROON
Peace-Work- Fatherland

MINISTRY OF DECENTRALISATION
AND LOCAL DEVELOPMENT

NORTH WEST REGIONAL

NGOKETUNJIA DIVISION

NDOP COUNCIL

PUBLIC CONTRACTS SERVICE

12.6 JULI 2024 OPEN NATIONAL INVITATION TO TENDER No. **13** /ONIT/NC/NCITB/2024 OF
FOR SENSITISATION AND
TRAINING OF COMMERCIAL BIKE RIDERS ON ROAD SAFETY MEASURES AND
RESPONSIBLE BEHAVIOR IN NDOP

FUNDING: ROAD FUND LINE 2024 FISCAL YEAR.
LETTER OF INVITATION TO TENDER

NB: Candidates on the shortlist cannot form a group.

I ask you to kindly let me know within a maximum period of (10) ten days from receipt of this letter of invitation to tender that you have received this letter of invitation, and whether you will submit or not. Otherwise, your withdrawal will be noted.

Please accept, Madam/Sir, the assurance of my distinguished consideration. /-

The mayor,

Copy:

- DDMAP/MR
- ARMP/NO;
- DDT/MR
- PDT/CIPM;
- Archives/Chronos
- Interested

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TENDER NOTICE

2.6 JUN 2024 OPEN NATIONAL INVITATION TO TENDER NO. ¹³...../ONIT/NC/NCTB/2024 OF
..... FOR SENSITISATION AND TRAINING OF COMMERCIAL BIKE
RIDERS ON ROAD SAFETY MEASURE AND RESPONSIBLE BEHAVIOR IN NDOP

FUNDING: ROAD FUND LINE 2024 FISCAL YEAR.

1- SUBJECT OF THE INVITATION TO TENDER

Within the framework of resources transferred from 2023 program of road safety activities financed by the ROAD Fund, the contracting Authority of the Ndop Council Launches and Open National Invitation to Tender under emergency procedure **for sensitisation and training of commercial bike riders on road safety measures and responsible behavior in Ndop**

2- NATURE OF SERVICES

The services which are clearly defined in the terms of reference essentially consist of the following:

1. Identifying all community radio stations operating in Ngoketunjia
2. Identifying the main road insecurity factors around the National Road No 11
3. Carrying out an assessment of media production on road safety
4. Designing innovative radio program to improve road safety sensitization
5. Negotiating broadcasting spaces in the daily or weekly schedules of the community radio stations in the council
6. Collecting weekly reports from the radios to ascertain the effectiveness of the broadcasting of road safety sensitization programs
7. Carryout campaign in schools and create road safety clubs
8. Create working session/educational talk with heads of driver union syndicates (Bus, Motor Bike and Camion) in Ndop

3 - FUNDING

The studies shall be funded by the Road Fund Line for 2024,

4 - ESTIMATED COST OF THE PROJECT

The Provisional estimated cost of the project stands at **fifteen Million (15,000,000) FCFA.**

5- CONSULTATION OF THE TENDER FILE

Tender files can be consulted during opening hours at the Project Development Unit Room Ndop council, Tel: 677185523 Ndop Council main office from the date of publication of the tender notice.

6 - ACQUISITION OF TENDER FILE

The complete tender file may be obtained from the office of the Project Development Unit Room, Ndop Council as soon as this notice is published against a payment of a non-refundable sum of thirty five thousand (35,000) FCFA payable at the Ndop Council Treasury. When acquiring the files, each bidder shall be expected to leave his/her complete address.

7- PLACE, DATE AND SUBMISSION OF BIDS

The bids written in English or French in seven copies [one original and six copies labeled as such] shall be submitted at the private secretariat and a receipt issued not later than the _____ local time and shall bear the inscription:

OPEN NATIONAL INVITATION TO TENDER NO. 13/ONIT/NDOP COUNCIL/NCTB/2024 OF 12.6.JULI.2024 TO SENSITISATION AND TRAINING OF COMMERCIAL BIKE RIDERS ON ROAD SAFETY MEASURES AND RESPONSIBLE BEHAVIOR IN NDOP
"To be open only at the tender opening session"

9-ADMISSIBILITY OF OFFERS

Each bidder should attach to his administrative documents, a bid bond of **Three hundred thousand (300,000)frs cfa** issued by a first class bank or any Insurance company approved by the Ministry of Finance and featuring on the list of documents of the tender file.

The bid bond should be valid 90days after the tender submission deadline.

The other required administrative documents must be originals or certified true copies signed by the issuing service in accordance with the specifications of the special tender rules and regulations, failing which shall be rejected.

Such document must be less than three (03) months old prior to the date of submission of bids and must have been issued after the date of signature of the invitation to tender.

Any bid that does not respect the prescription of this tender notice shall be declared inadmissible. Especially the absence of a bid bond issued by a first order bank or any Insurance company approved by the ministry of Finance or the non-respect of the tender file documents shall lead to a simple rejection of the offer without any appeal entertained.

10 -OPENING OF BIDS

Bids shall be opened at the Tenders Board Office of the NDOP Council on the 06/09/2024 as from 10:00 a.m local time, by the NDOP Council Internal Tenders' Board in the presence of all bidders who so wish, or their duly mandated representatives with a sound knowledge of their offers.

11 - EXECUTION DEADLINE

The execution deadline is 90 days from the date of notification of the service order to start work

12 - MAIN ELIMINATORY CRITERIA

Bids shall be rejected in case of the following:

- Incomplete administrative documents forty eight (48) hours after the opening of bids as stipulated in article 92(9) of decree No. 2018/366 of 20th June 2018 to institute the Public Contracts code.
- false declaration or Falsified documents
- Incomplete Technical / Financial Offers
- Non conformity to the tender documents.
- Failure to obtain at least 70% of the technical evaluation as outlined in the qualification criteria.
- Absence of a bid bond.

13 - MAIN QUALIFICATION CRITERIA

The criteria relating to the qualification of Bidders could indicatively be on the following

CRITERIA	POINTS
❖ Presentation	5 points
❖ Turnover, access to credit or other financial sources	5 points
❖ Appraisal of action plan	15 points
❖ References of the enterprise	20 points
❖ Logistics/material resources	10 points
❖ Human resources	45 points
TOTAL	100 points

Only the offers that will have totaled at least 70% of the technical evaluation will be eligible for financial evaluation.

14 - VALIDITY OF BIDS

Bidders will remain committed to their bids for a period of Ninety (90) days with effect from the deadline set for submission of bids.

15- COMPLEMENTARY/TECHNICAL INFORMATION

Further Complementary technical information may be obtained during working hours from the **Office of the Project Development Unit Room**, NDOP Council. Tel: +237 677185523

The Contracting Authority

Copies:

- MINMAP
- ARMP (for publication and archiving)
- Private Secretary to the Mayor Ndot Council (for archiving)
- Chairperson of Tender Board (for information)
- Notice boards (for information)
- CRTV local and National Station (for publication)
- Local Radio houses



26 JUL 2024

Daniel Belengka
MD(PHD)/SURGERY / ORTHOPAEDIC
THE MAYOR / LE MAIRE

AVIS D'APPEL D'OFFRES

AVIS D'APPEL D'OFFRES NATIONAL OUVERT
NO. ~~13~~ / ~~0117~~ / 2024 DU ~~26~~ ²⁶ ~~JUIL~~ ^{JUIL} 2024 pour la sensibilisation et
formation des Conduiteurs des motos taxis en matières de
Sécurité et comportement responsables sur la route national N° 11

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**AVIS D'APPEL D'OFFRES NATIONAL OUVERT NO. 13/AONO/
NC/NCITB/2024 DU 26 JUIN 2024 pour la sensibilisation et formation des
Conducteurs des motos taxis en matières de Sécurité et comportement
responsables sur la route national N° 11 de la Commune de Ndop.**

FINANCEMENT: BUDGET FOND ROUTIERE 2024

1 - OBJET DE L'APPEL D'OFFRES :

Dans le cadre de l'exécution du budget autonome Fond Routier 2024, le Autorité Contratante de la Commune de NDOP invite les entreprises intéressé à soumissionner pour L'étendre La Campagne de sensibilisation à l'attention des conducteur des motos taxis situes dans la Route Nationale N° 11 de la Commune de Ndop.

2- CONSISTANCE DES TRAVAUX

La nature des prestations est clairement définie dans les termes de références de la mission et consiste essentiellement de :

- Identifier toutes les radios de proximité émettent dans la commune
- Identifier les principaux facteurs d'insécurité routière dans la commune
- Effectuer une évaluation de la production médiatique en matière de sécurité routière
- Élaborer des émissions radio novatrices en vue d'améliorer la sensibilisation en matière de sécurité routière
- Négocier des espaces de diffusion dans la programmation quotidienne ou hebdomadaire des radios communautaires de la commune
- Assurer le suivi de la diffusion des émissions nouvelles conçues auprès desdits radios de proximité
- Recueillir les rapports hebdomadaires de diffusion auprès des radios en vue de s'assurer e l'effectivité de la diffusion des émissions de sensibilisation
- Mener une campagne dans les écoles et créer des clubs de sécurité routière
- Créer une séance de travail et campagne avec les responsables des syndicats de chauffeurs (bus, taxi et camions)

3 - PARTICIPATION

Le présent appel d'offres est ouvert aux entreprises ayant des expériences dans ce domaine.